

**UNITED TRIBES TECHNICAL COLLEGE
CURRICULUM COMMITTEE MEETING MINUTES**

Date: Oct. 21, 2015

Location: UTTC Science & Technology Building

Attending: Kathy Aller, Annette Broyles, Mark Turner, Colleen Bredahl, Erik Cutler, Evelyn Orth, and Glen Philbrick

The curriculum committee meeting was called to order at 3:35 pm by Kathy Aller, chair.

Mark made a motion to approve the minutes from Oct. 14 and Lisa seconded it.

Old Business

1. **Curriculum Committee Policy Handbook:** Kathy sent out a copy of old policies for curriculum committee via email and gave out a different copy of policies to members at this week's meeting. Colleen volunteered to compile the two documents to be reviewed at a future meeting.

New Business

1. **AAS degree - BAD: Business Management Department curriculum guides:** (Glen and Mark)
 - a. **ACT 102: Fundamentals of Accounting** - Motion to approve with changes was made by Mark and seconded by Evelyn.
 - b. **ACT 200: Accounting I** – Motion to approve was made by Lisa and seconded by Colleen.
 - c. **ACT 201: Accounting II** – Motion to approve with revisions was made by Evelyn and seconded by Mark
 - d. **BAD 201: Principles of Marketing** – Motion to approve was made by Colleen and seconded by Mark.
2. **BS degree - Business Administration curriculum guides:**
 - a. **BAD 318: Business Communications** – Motion made to approve by Evelyn and seconded by Annette

A motion was made by Lisa and seconded by Erik to adjourn the meeting.

Respectfully submitted, Annette Broyles